



# PARKSIDE

Veterinary Group

Confidential Application for Employment - ALL sections must be completed. Completed forms should be sent to Tina Matheson, Practice Manager, Parkside Veterinary Group, 5 Kings Cross Road, Dundee. DD2 3PT.

Position applied for: \_\_\_\_\_

Available to take up employment: \_\_\_\_\_ Hourly Rate Reqd (aprox) £ \_\_\_\_\_

Prepared to Work (please tick):  FULL TIME

**\*\*\* Typical hours are (Monday to Friday) 1 day 8.30 - 5.00, 1 day 8.30 - 5.30, 1 day 8.30 - 6.00, 1 day 10.00 - 7.30, 1 day 8.30 - 1.30 (Saturdays 9.00 - 1.30) = 39 hours pw Saturdays are based on a rotational basis - roughly 1 in 4. Please confirm that you are willing/able to work with this kind of shift pattern. YES/NO**

**Personal Details**

Surname: \_\_\_\_\_ Forenames: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Do you: Own a car & have access to it? YES/NO **You may be required to work in other Parkside Surgeries**

Licence Type:  FULL  PROVISIONAL  HGV  NO

Do you have any endorsements? (please give details): \_\_\_\_\_

### Education

Schools Attended	From	To	Examinations (Subjects & Grades Obtained)

**Further Education**

Place of Education	From	To	Qualifications

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Previous employment (please include details of your most recent employment here, and use the spaces below to give details of other employments, working backwards from the most recent).

Present/Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Start Date: \_\_\_\_\_

Starting Salary: £ \_\_\_\_\_ Leaving Salary: £ \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties/Responsibilities: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Start Date: \_\_\_\_\_

Starting Salary: £ \_\_\_\_\_ Leaving Salary: £ \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties/Responsibilities: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Start Date: \_\_\_\_\_

Starting Salary: £ \_\_\_\_\_ Leaving Salary: £ \_\_\_\_\_ Leaving Date: \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties/Responsibilities: \_\_\_\_\_


Please detail below why you want to work in a veterinary practice


As part of your contract you will be required to cover other staff at short notice. Is there anything that would prevent you from doing this? **YES/NO**

Please detail below, previous experience you have had working under pressure and how you have coped.

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Please detail both the number of days absence you have had over the last two years and the reasons.

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This role at Parkside is very varied and you will be expected to carry out a wide variety of duties, Please give examples of varied duties you have carried out previously, and how you cope with multi-tasking.


Hobbies & Interests

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Please detail: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of any criminal offence? (Declaration subject to the Rehabilitation of Offenders Act):

Membership of any professional organisation? \_\_\_\_\_

Do you need a permit to work in the UK: YES / NO

If offered this position will you continue to work in any other capacity (give details) : \_\_\_\_\_

**Additional personal details:**

Applicants are request to tick the relevant boxes below to enable the company to monitor its equal opportunity policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of discrimination on the grounds of sex and marital status. This information is used for no other purpose and will be treated as confidential.

Male  Female

Ethnic Group:

African  Asian  Afro-Caribbean  UK European

Other European  Other  (give details) \_\_\_\_\_

**Recruitment Policy**

It is the company's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, national origin, sex, marital status, disability or age.

**I authorise** the company to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information.

**DECLARATION:** I confirm that the information given in this application, is to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection, or if employed, dismissal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_